

WAITING LIST APPLICATION

College Park United Methodist Church Child Development Centre

P: 407.841.6020

F: 407.841.6070

Today's Date: _____ Due Date/Child's Date of Birth: _____

Date you are looking for space: Month: _____ Year: _____

If applicable: Child's First Name: _____ Gender: Male Female

Parents' Names: _____

Home Phone: _____ Alternate Phone: _____

E-mail: _____ If 3 years old, is child potty trained? Yes No

WAITING LIST GUIDELINES

- Once your application is received, a confirmation number will be e-mailed to you.
- Your name will be active for one month from the date you are looking for space. Once that date has passed, you must call every month to remain active on our list. Please use your confirmation number as a reference when you call.
- If you do not call every month, your name will be removed from the Waiting List.
- Names are placed on the Waiting List based on the date your application was received.
- We are only able to accommodate a small portion of those on our Waiting List. Please be sure to put your name on several other Waiting Lists.

Signature _____ Date _____

HOW DO SPOTS BECOME AVAILABLE?

Age 6 weeks – 1 year

1. At the beginning of each school year (August), we leave 10 open spots for infants. The availability of these spots is specific to various months throughout the school year. These spots are typically filled from June – August.
2. After all of the spots have been filled, a child may withdraw from the school (although that is rare). These spots are unpredictable and we usually receive two weeks notice to fill the spot.

Age 1 – PreK

1. August begins our new school year and a big move takes place for all of our current students. This move may create spaces in some of our classrooms. The number of spots varies from year to year. These spots are typically filled from June – August.
2. After all of the spots have been filled, a child may withdraw from the school (although that is rare). These spots are unpredictable and we usually receive two weeks notice to fill the spot.

FOR OFFICE USE ONLY

Notes: _____

Date received: _____ Received by: _____ Confirmation # _____